

**SCHOOL DISTRICT OF PITTSVILLE  
BOARD POLICY**

**INSTRUCTION**

**EDUCATIONAL PROGRAMS**

**STUDENT RECORDS**

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Parents/guardians and students shall be notified annually of the following:

- a. their rights to inspect, review, and obtain copies of student records;
- b. their rights to request the amendment of the student's school records if they believe the records are inaccurate or misleading;
- c. their rights to consent to the disclosure of the student's school records, except to the extent state and federal law authorizes disclosure without consent.
- d. the categories of student record information which have been designated as directory data and their right to deny the release of such information; and
- e. their right to file a complaint with the Family Policy and Regulations office of the U.S. Department of Education.

*Cross Reference: Employee Handbook*

*Adopted: August 11, 2003*

*Reviewed: August 8, 2005*